**Action item:**

**Action item:**

# **FOQA: ENG MEC Approval form**

## Meeting Minutes

Technical services: Questions about the process

#5 process edited:

**Action item:** Questions Irene to make the “Urgent” section highlighted in the emails

**Action item:** Test form with MEC: GK and Will

**Action item:** Edit status bar to say 1/3 bar or phase 1:3

**Action item:** Remove Done

# **Flow for NDA Expiration Date**

**Action item:** Shannon to get list of NDA expiration dates

1 month prior to NDA Expiration date

Engine Data: Expired 3rd of July every year

# **Event based FOQA data needed (from Engineering)**

## QAR Data Request from Engineering

Shiam: What parameters are needed

What information is needed and to who is it supposed to be provided?

Maybe we can walk through an example?

When #3 is selected: alert show “Parameters are required for WAR media data”

**Action item:** Todd to provide an example of engine request for data and response

**Action item:** Irene to provide template Greg provided for Horizon MX Request Parameters template

Before we submit

1. When #3 is selected
2. Is this an engine event?
3. What event is it?
4. What are the parameters?